## **Q Stay Credit Card Authorisation**



## **Reservation Details**

Please complete the form below to authorise Q Stay to charge your nominated credit card and e-mail it to **info@qstay.com.au** or attach it through the guest form on our website.

Reservation Details			
Booking Name  Contact Number  E-mail Address		Arrival Date  Departure Date	
Credit Card Details			
Cardholder Name Card Number		Card Type Card Expiry	
Security Code / CVV Pre-authorisa	tion Bond		
Authorization	••••••	•••••••	•••••

When you check into your credit card will be charged for the amount as a security bond.

## **Hold Period**

If your stay is shorter than 6 nights, the held amount will be released within 1-2 days after you check out. During this time, it will appear as a pending charge, meaning the funds remain in your account but are temporarily unavailable for spending until the hold is lifted.

For guests with stays exceeding 6 nights, the amount is initially charged and will then be released on the following Thursday after your departure.

## **Release of Funds**

After you check out and we verify that there are no outstanding charges or damages to the room, the hold on your funds is released. However, it can take several days for the hold to be removed, depending on your bank's processing times.